

# Rockaway Borough Board of Education

## Rockaway, New Jersey

### WORK SESSION AGENDA

Thomas Jefferson School Cafeteria

Tuesday, January 5, 2016

8:00pm (Meeting to begin immediately following Board Reorganization)

#### **ROCKAWAY BOROUGH SCHOOL'S MISSION STATEMENT:**

*The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Core Curriculum Content Standards.*

I. **Call to Order and Flag Salute**

II. **Notice of Announcement:**

In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.

III. **Roll Call**

IV. **Superintendent's Discussion Items**

- ✓ Board Goals
- ✓ Inter-district Cloud Technology Service
- ✓ School Board Recognition Month
- ✓ Yoga Club Pilot
- ✓ Techspo Conference
- ✓ Facilities

V. **Comments from the Public (related to the agenda)**

VI. **Recommendations**

Recommend approval of minutes from the December 15, 2015 Rockaway Borough Board of Education meeting.

Recommend approval of the attached list of budget transfers dated December 16, 2015 to January 5, 2016.

Recommend approval of the Certification of Major Account and Line Item Status.

Recommend approval of the manifest of bills from the Finance Committee as follows:

January 2016 \_\_\_\_\_

The regular register is on file in the Office of the School Business Administrator/Board Secretary.

Recommend approval of the Board Secretary and Treasurer's Reports for December 2015.

Recommend approval of the 2015-16 Board Goals:

1. Implement and support the district's new full-day Kindergarten program.
2. Provide professional development in the area of instructional technology to all instructional staff.
3. Implement the new Language Arts curriculum and resources in grades K-8, and ensure that staff are fully trained and supported in the new programs.
4. Encourage the development of teacher portfolios in order to improve professional practice and to support staff development in Domain Four (Professional Responsibilities) of the Danielson Evaluation Rubric.

Recommend approval of the following resolution in support of School Board Appreciation Month:

- WHEREAS,** The New Jersey School Boards Association has declared January 2016 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and
- WHEREAS,** The Rockaway Borough Board of Education is one of more than 581 local school boards in New Jersey that sets policies and oversees operations for public school districts; and
- WHEREAS,** The Rockaway Borough Board of Education embraces the goal of high-quality education for all New Jersey public school students; and
- WHEREAS,** New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12<sup>th</sup> grade; and
- WHEREAS,** New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and
- WHEREAS,** School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and
- WHEREAS,** Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

**WHEREAS,** New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Education Progress (NAEP) scores and Advanced Placement offerings and test scores. Now, therefore, be it

**RESOLVED,** That the Rockaway Borough Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2016 as SCHOOL BOARD RECOGNITION MONTH; and be it further

**RESOLVED,** That the Rockaway Borough Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

#### **FINANCE**

Recommend approval of the Cafeteria Checking Account and Cafeteria Reconciliation Reports for November 2015.

#### **POLICY**

Recommend approval of the first reading of the following policies and regulations:

<b>Policy/Reg #</b>	<b>Title</b>
P1240	Evaluation of Superintendent
R1240	Evaluation of Superintendent
P3221	Evaluation of Teachers
R3221	Evaluation of Teachers
P3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
R3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
P3223	Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals
R3223	Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals
P3224	Evaluation of Principals, Vice-Principals, and Assistant Principals
R3224	Evaluation of Principals, Vice-Principals, and Assistant Principals
P3431.1	Family Leave
P4431.1	Family Leave
P5516	Use of Electronic Communication and Recording Devices (ECDR)
P5756	Transgender

**PERSONNEL**

Recommend Jennifer Marsh for a horizontal movement from BA-16 to MA-16 effective February 1, 2016 as per the contract between the Rockaway Borough Board of Education and the Rockaway Borough Education Association.

Recommend approval of the following teacher as a “buddy” at a pro-rated rate of \$165.00 for the remainder of the 2015-2016 school year:

<b>New Teacher</b>	<b>Buddy</b>
Lucia Dolin	Jeri Hurley

Recommend approval of the following teacher as a mentor at a pro-rated rate of \$330.00 for the remainder of the 2015-2016 school year:

<b>New Teacher</b>	<b>Mentor</b>
Rebecca McMichael	Jennifer Matschke

**VII. RESOLUTIONS**

Be it resolved by the Rockaway Borough Board of Education to approve Resolution Items # 1-9.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

1. Be it resolved by the Rockaway Borough Board of Education to accept the Superintendent’s Harassment, Intimidation and Bullying report dated \_\_\_\_\_ for incident numbers \_\_\_\_\_ - \_\_\_\_\_.
2. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Professional Development/Travel Expenditure requests.
3. Be it resolved by the Rockaway Borough Board of Education to approve the following substitute custodian for the remainder of the 2015–2016 school year at a rate of \$10.00 per hour:
  - Tyler Laib
4. Be it resolved by the Rockaway Borough Board of Education to approve the following substitute teacher for the remainder of the 2015–2016 school year at a rate of \$85.00 per day for the first 10 days and \$90.00 for any additional days:
  - Charles Malaniak
5. Be it resolved by the Rockaway Borough Board of Education to approve the following substitute playground aide for the remainder of the 2015–2016 school year at a rate of \$10.00 per hour for remainder of the 2015-2016 school year:
  - Karen Fitzgerald

6. Be it resolved by the Rockaway Borough Board of Education to award an order for the repair of cupping and peeling asphalt membrane and insulation boards surrounding the sloped shingled roof at the Thomas Jefferson School in the amount of \$2,240.00 to Tremco Roofing & Building Maintenance Division, Upper Saddle River, NJ (Contract #0839364)
7. Be it resolved by the Rockaway Borough Board of Education to award an order for the preparation of a Demographic Study of the Long Range Facilities Plan at the quoted amount of \$2,500.00 to Whitehall Associates, Inc., Kinnelon, NJ 07405. (Contract # 0074826)
8. Be it resolved by the Rockaway Borough Board of Education to approve Louis Rossi of Rossi Consultation of Lafayette, NJ to provide 8 hours of teacher professional development in the area of integrated STEM instruction in the amount of \$800.00 on January 11, 2016.
9. Be it resolved by the Rockaway Borough Board of Education to award an order for the removal, disposal and installation of a new feed tank at the Lincoln School for \$9,800.00 to Hobby Heat & Power, Inc., Chester, NJ 07930.

VIII. **Old Business**

IX. **New Business**

X. **Comments from the Public**

XI. **Motion to enter Executive Session**

The next topic on the agenda relates to a \_\_\_\_\_ matter which constitutes an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into Executive Session for the purpose of discussing a \_\_\_\_\_ matter, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in Public Session and action may be taken.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

XII. **Motion to reconvene Public Session**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

XIII. **Motion to Adjourn**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**ROCKAWAY BOROUGH PUBLIC SCHOOLS**  
**Professional Development/Travel Expenditure Approval Request**

<b>NAME</b>	<b>WORKSHOP TITLE &amp; DESTINATION</b>	<b>DATE</b>	<b>WORKSHOP/ CONVENTION EXPENSES</b>	<b>OTHER EXPENSES</b>	<b>PURPOSE OF THE TRIP</b>
S. Bonaparte	Gang Awareness Training East Hanover, NJ	1/12/16	\$0	\$0	Mandatory gang awareness training for administrators.
T. Keegan D. Ferrone	Universal Design for Learning Morris Plains, NJ	2/4/16	\$0	\$0	To provide guidance toward implementing principles of universal design for learning; engaging learners, address different learning styles, student choices. This training is recommended and provided by the NJDOE Regional Achievement Center.
P. Alpaugh J. Argenziano S. Bonaparte S. Reyes	Techspo Atlantic City, NJ	1/28/16 – 1/29/16	\$420 per attendee prior to 1/15/16	At a rate not to exceed \$150 per person for hotel accommodations. 274 miles *	Techspo is NJ's most prominent technology exhibition and training conference for school leaders. Educators and their communities will benefit from the data, knowledge and materials to be presented at this state-of-the-art conference.